Appendix B: Request for Reconsideration of Library Resources

The Board of Directors of the Guilford Library Association has delegated the responsibility for selection and evaluation of library resources to the professional staff of the Guilford Free Library and has established reconsideration procedures to address concerns about those resources. Completion of this form is the first step in those procedures. If you wish to request reconsideration of library resources, please return the completed form to the Library Director.

Guilford Free Library, Guilford CT

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you represent yourself?\_\_\_\_\_\_\_ or an Organization?\_\_\_\_\_\_\_

1. Resource on which you are commenting:

\_\_\_\_Book \_\_\_\_Textbook\_\_\_\_ Video\_\_\_\_Display\_\_\_\_ Magazine

\_\_\_\_Library Program \_\_\_\_Audio Recording\_\_\_Newspaper

\_\_\_\_Electronic information/network (please specify)

\_\_\_\_Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Author/Producer\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What brought this resource to your attention?

1. Have you examined the entire resource?

1. What concerns you about the resource? (use other side or additional pages if necessary)
2. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?